

HADLEIGH TOWN COUNCIL

Minutes of the Annual Meeting of the Council held on the 18th May 2017

Present: Councillors Sheldrick (Town Mayor), Angland, Byrne, Free, Haines, Haylock, Matthews, Monks, Shearly-Sanders, Whiting, Wilson, Wiltshire and Young

In attendance: One member of the public

1. TOWN MAYOR

On the proposition of the Town Mayor, Councillor Sheldrick and seconded variously it was **RESOLVED** that Councillor Free be and is hereby elected, Town Mayor to serve until the next Annual Meeting of the Council.

At this point the Meeting was adjourned for a short period to enable the new Mayor to be robed and photographed.

At the resumption, the newly installed Mayor, signed the Declaration of Acceptance of Office Book and, on behalf of the Council, thanked Councillor Sheldrick for his work and efforts during his term of office and presented him with a past-mayors jewel.

2. DEPUTY TOWN MAYOR

On the proposition of the Town Mayor and seconded variously, it was **RESOLVED** that Councillor Wilson be, and is hereby elected, Deputy Town Mayor to serve until the next Annual Meeting of the Council and signed the Declaration of Acceptance of Office Book.

3. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Fraser and Cook due to work commitments. These apologies were accepted.

4. **DECLARATIONS OF INTEREST**

There were no declarations of interest.

5. **REPORT OF OUTGOING TOWN MAYOR**

Councillor Sheldrick gave his final report for the year and finished by thanking everyone who had supported him during his year in office. He particularly thanked the Town Council staff for their support.

6. **COMPOSITION AND APPOINTMENT OF COMMITTEES**

Following receipt of Councillors preferences, it was **RESOLVED** that membership of the Committees for the coming year be as set out below:

PLANNING

Angland	Byrne
Cook	Fraser
Free	Haines
Haylock	Matthews
Monks	Sheldrick
Shearly-Sanders	Whiting
Wilson	Wiltshire
Young	

SPORTS AND OPEN SPACES – (8 members)

Free (Town Mayor)	Wilson (Deputy Mayor)
Byrne	Fraser
Haines	Matthews
Shearly-Sanders	Wiltshire

ENVIRONMENT AND GENERAL PURPOSES – (8 members)

Free (Town Mayor)	Wilson (Deputy Mayor)
Angland	Cook
Haylock	Monks
Whiting	Young

FINANCE AND PERSONNEL – (7 members)

Free	(Town Mayor)
Wilson	(Deputy Mayor)
Sheldrick	(Retiring Town Mayor)

Plus one representative each nominated by the Planning Committee, Sports and Open Spaces Committee, the Environment & General Purposes Committee and Hadleigh Market Feoffment Charity.

7. REPRESENTATIVES

The following appointments for the year were agreed:

S.A.L.C. Representative	Wilson
Tree Warden	Young
Asst. Tree Warden	Fraser
Hadleigh Twinning Representative	Haines
Wattisham Liaison Officer	Byrne & Fraser
Footpath Wardens	Mr M Keeling & Mr H Aldrick
Neighbourhood Development Plan Working Group	Angland, Byrne, Haylock Monks, Shearly-Sanders Wiltshire & Wilson
Hadleigh Steering Group	Byrne & Free
Woollen Towns Association	Haylock
Tourism Working Group	Byrne, Haines, Haylock, Monks & Wiltshire
Hadleigh Chamber of Commerce	Wilson & Shearly-Sanders
Babergh Association of Town & Parish Councils	Shearly-Sanders
Hadleigh Elderly People's Welfare Committee	Free

8. MINUTES

The Minutes of the Meeting of the Council held on the 20th April 2016, a copy of which is included in the Minute Book, were taken as read and confirmed and signed.

MATTERS ARISING

Minute No: 191 – Reports of the County & District Councillors - The Clerk advised that the letter had been sent to Philip Isbell and a copy of his reply had been tabled for all Councillors as they may wish to discuss this at the next Planning Committee Meeting.

At this point the meeting was adjourned to allow the member of the public to speak on the Twinning Association gift which the Mayor will be presenting at the end of May and to thank the Town Council for the grant received.

9. **POLICE**

Councillors Sheldrick and Wilson advised Council on their recent attendance at the Parish Policing meeting held on the 10th May. Anti-social behaviour is the policing priority for Hadleigh and an operation was being planned to deal with this.

When asked what crimes the police would not respond to the Inspector stated that a triage was carried out on all calls taking into account the seriousness of the crime and the prospect of retrieving forensic evidence or the realistic prospect of apprehending an offender.

10. **MAYOR'S COMMUNICATIONS**

There were no Mayor's communications.

11. **STANDING ORDER NO. 40**

There were no questions raised.

12. **ELECTION 2017**

The Clerk advised Councillors that Councillor Fraser had been elected as Suffolk County Councillor. There had been no official notification received from Suffolk County Council.

Councillor Sheldrick requested the Clerk to advise Babergh District Council that he felt the use of Beaumont Primary School as a voting station was unacceptable as he knew of at least two residents who had been unable to gain access to the school so were unable to vote.

13. **ACCOUNTS FOR PAYMENT**

It was **RESOLVED** that accounts amounting to £16,278.52 including HMRC, Utilities, SCC Pension Fund and staff salaries, details of which are listed in the Schedule contained in the Minute Book, be approved for payment.

14. **REPORTS**

It was agreed that existing arrangements for County and District Councillors to provide written reports at Council Meetings would continue as it was felt that this was very useful.

Written reports had been received from County Councillor Fraser and District Councillor Dawson.

It was noted that the Police would not be available to attend every meeting.

15. SPORTS & OPEN SPACES COMMITTEE

The Report of the Meeting of the Committee held on the 4th May 2017, a copy of which is included in the Minute Book, was received and accepted subject to changing the wording on page three, second paragraph, remove the words “towards covering the costs” and replace with “in profit”.

16. COUNCILLOR SURGERIES

There were a number of suggestions made as to when and where Councillor Surgeries could be held. As no final agreement was reached it was agreed to defer this subject to the September meeting when it was felt that there would be more information available concerning the District Council’s move to Ipswich and how this would affect Hadleigh Town Council.

17. BABERGH ASSOCIATION OF PARISH AND TOWN COUNCILS

Councillor Shearly-Sanders presented a report on the recent meetings he had attended. Details had been provided to Councillors on their recommended letter to be sent to Bill Newman and neighbouring parishes concerning the Local Plan. The Clerk was asked to liaise with the Chair, Vice-Chair of the Planning Committee and Councillor Shearly-Sanders on how Hadleigh Town Council should approach this request.

18. TOWN MATTERS

There were no town matters.

19. CIRCULARS AND REPORTS

The following were received:-

- a) Hadleigh Community News – May 2017
- b) In Touch Magazine (May 2017)
- c) The Clerk Magazine (May 2017)
- d) Field Notes Magazine (Spring/Summer 2017)
- e) Clerks & Councils Direct Magazine (May 2017, Issue 111)
- f) Local Councils Update (May 2017)

There being no further business the meeting closed at 8.35pm

CONFIRMED

TOWN MAYOR