

HADLEIGH TOWN COUNCIL

Minutes of the Meeting of the Council
held on the 17th August 2017

Present: Councillors: Angland, Byrne, Cook, Free, Haines, Haylock, Matthews, Monks, Shearly-Sanders, Sheldrick, Whiting, Wilson, Wiltshire and Young

In attendance: Seven members of the public

53. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Fraser who is on holiday. This apology was accepted.

54. DECLARATIONS OF INTEREST

There were no declarations of interest.

55. MINUTES

The Minutes of the Meeting of the Council held on the 20th July 2017, a copy of which is included in the Minute Book were taken as read and confirmed and signed.

MATTERS ARISING

Minute No: 52 – Finance & Personnel Committee

Councillor Young queried the wording of this minute and questioned the decision taken. Councillor Cook advised that this was the correct wording of her amendment and the report had been accepted.

Minute No: 44(v) Mayors Communications

Councillor Wilson asked where the authority to suspend the working group had come from. He was advised by the Town Clerk that this would be answered under Standing Order Number 40 – item 7 on the agenda.

At this point the meeting was adjourned for members of the public to speak on the suspension of the Neighbourhood Plan Working Group

56. POLICE

There were no matters to report.

57. REPORTS OF THE COUNTY & DISTRICT COUNCILLORS

Apologies had been received from Suffolk County Councillor Fraser and Babergh District Councillors Campbell and Grandon

A written report had been received from Suffolk County Councillor Fraser.

58. MAYOR'S COMMUNICATIONS

The Clerk reported:

- i) Mrs Ulla Lazenby's funeral will be held on Friday 18th August at 1pm in St. Mary's Church followed by refreshments in the Dining Room of the Town Hall Complex. Those Councillors attending were requested to wear their chain of office or Past Mayor Medals.
- ii) B1070 Bridge Street – Structure maintenance would be carried out starting on 29th August 2017 for a period of three days.
- iii) Hadleigh Hares Athletic Club would be holding the annual 10 and 5 mile race on Sunday 19th November starting at 11am.
- iv) Suffolk County Councillor Fraser had provided information that there will be changes to the No. 91 bus timetable with effect from the 4th September 2017.

59. STANDING ORDER NO. 40

Councillor Young asked following the return of the plan and specifications for the cemetery extension approved by Babergh Planning, which Committee of the Council provided authorisation to Bullards to change the specifications?

Councillor Young was advised that this was part of the original instructions for the cemetery extension.

Councillor Cook asked the Town Clerk to communicate with Babergh District Councillors and ask them to bring to the September Town Council Meeting a report on the East Anglian Daily Times New Item 'Council merger back on again as two authorities plan link' and possible new merger.

In answer to the question that had been raised on a number of occasions – What power does the Town Clerk have to suspend the Neighbourhood Plan Working Group? The Town Clerk stated Local Government Act 1972 Section 101(1)a

60. **ACCOUNTS FOR PAYMENT**

It was **RESOLVED** that accounts amounting to £20,590.17 including HMRC, Utilities, SCC Pension Fund and staff salaries, details of which are listed in the Schedule contained in the Minute Book, be approved for payment.

61. **COUNCILLOR FRASER'S RESIGNATION FROM COMMITTEE'S**

The Clerk read the letter received from Councillor Fraser. His request to resign from all Committee's was accepted.

It was agreed that Councillor Young take his place on the Sports & Open Spaces Committee with immediate effect.

62. **PLANNING COMMITTEE**

The Minutes of the Meeting of the Committee held on the 8th June 2017, a copy of which is included in the Minute Book, were noted.

63. **SPORTS & OPEN SPACES COMMITTEE**

The Report of the Meeting of the Committee held on the 13th July 2017, a copy of which is included in the Minute Book, was received and subject to changing the voting on item 6 to change the second Wilson to Wiltshire and

Subject to the additional proposal submitted by Councillor Cook:
Hadleigh Town Council resolves to proceed with the cemetery extension as outlined in the Planning Permission granted in 2015 (amended in the 2017 specification changes). Having ascertained the position as regards the necessity for further permissions, it is agreed that the Clerk implement the recommendation of the Finance & Personnel Committee of July 14th 2017 (accepted by the Town Council on July 20th 2017) with regard to recommended supplier and begin the application for financing from the Public Works Loan Board.

Hadleigh Town Council also affirms its commitment to the rebuilding of the facilities at Layham Road. The consultation process begun at the Sports & Open Spaces Committee on July 13th 2017 to continue with the intention of plans being drawn up and Planning Permission sought.

Work to begin when this has been given. In the meantime, the Clerk will seek funding from appropriate bodies.
Councillor Byrne seconded the motion:

Voting was 8 for
 2 against
 3 abstentions

This motion was carried

The report was accepted in its amended form
Voting was 8 for; 2 against; 3 abstentions.

During this item the Town Clerk left the meeting. It was agreed to continue the meeting with the remaining Town Council staff assisting the Chair.

A request was made for mediation in response to e.mailed correspondence prior to this meeting and language used by Councillors during the meeting towards each other be implemented in order for the Council to move forward and areas of differences be addressed.

64. FINANCE & PERSONNEL COMMITTEE

The Report of the Meeting of the Committee held on the 13th July 2017, a copy of which is included in the Minute Book, was received and accepted including the recommendation to provide a £300 grant to the Hadleigh Great War Centenary Project.

65. ENVIRONMENT & GENERAL PURPOSES COMMITTEE

The Report of the Meeting of the Committee held on the 13th July 2017, a copy of which is included in the Minute Book, was received and accepted.

The Clerk advised that since the meeting she had received written confirmation that the newly formed Hadleigh Town Forum was unable to provide a Christmas Tree for the Market Place so this will now come back under the Town Council's remit. It was hoped that this could be achieved within the time available.

66. THE LOCAL GOVERNMENT BOUNDARY COMMISSION FOR ENGLAND – ELECTORAL REVIEW OF BABERGH: WARDING ARRANGEMENTS

Councillor Sheldrick updated members on the proposal put forward for consideration which was that there be a three way split in the town boundary which would allow each boundary to have one District Councillor and five Town Councillors allocated by boundary.

It also allowed for making the number of properties more equally split. The group were commended for the sensible suggestion put forward to the Boundary Committee.

67. NEIGHBOURHOOD PLAN WORKING GROUP

The Clerk had provided all Councillors with a copy of the proposed Constitution and Terms of Reference for consideration.

A request was made for Councillors to provide nominations and seconders for membership to the newly appointed Neighbourhood Plan Working Group to the Town Clerk by Friday 8th September for consideration at the September Town Council meeting.

68. HADLEIGH CEMETERY

Three points were brought forward for agreement:
A named vote was requested.

- i) To approve the revised specification having ascertained from Babergh District Council that planning requirements had been met

Voting was:

For	Councillors: Angland Byrne Cook Haylock Matthews Monks Sheldrick Whiting
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Against	Councillors Shearly-Sanders Wilson Young
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Abstentions Councillors Haines
Wiltshire

- ii) To instruct the Town Clerk to progress the Public Works Loan Board (once confirmation has been received from Babergh District Council)

Voting was:

For Councillors: Angland
Byrne
Cook
Haylock
Matthews
Monks
Sheldrick
Whiting

Against Councillors Shearly-Sanders
Wilson
Young

Abstentions Councillors Haines
Wiltshire

- iii) To instruct the Project Managers – Bullards – to go ahead with the new cemetery extension (once confirmation has been received from Babergh District Council)

Voting was:

For Councillors: Angland
Byrne
Cook
Haylock
Matthews
Monks
Sheldrick
Whiting

Against Councillors Shearly-Sanders
Wilson
Young

Abstentions Councillors Haines
Wiltshire

Councillor Young requested it be minuted that she expressed concerns that the new specifications now no longer meet British Standards or Government Guidelines on Disability. It was pointed out that this would be confirmed by Babergh District Council Planning Department who were being contacted by the Architects and Engineers for clarification.

It was pointed out to members that as these motions had been voted on and passed the matter of the Cemetery Extension would not appear on future agenda's and could not be discussed for a period of six months.

69. **BABERGH ASSOCIATION OF PARISH AND TOWN COUNCIL'S CONSTITUTION**

All Councillors had been provided with a copy of the Constitution by Councillor Shearly-Sanders who recommended Hadleigh Town Council adopt and sign said Constitution. It was felt that as the constitution stood it did not meet the requirements of Hadleigh Town Council and raised a number of issues.

A vote was taken as to whether Hadleigh Town Council should sign the constitution as it stands – Voting was:

For	2
Against	7
Abstentions	4

Hadleigh Town Council will not be signing the Constitution as presented.

70. **REPRESENTATIVES**

Councillor Haylock reported that the Wool Town Association launch would take place at Kentwell Hall on the 26th September. A copy of the business plan is available in the office and also on-line.

71. **TO RECEIVE THREE MOTIONS FROM COUNCILLOR SHEARLY-SANDERS**

Councillor Shearly-Sanders withdrew all three Motions which he had previously submitted.

The Clerk would provide him with the new Councillor Welcome Pack which he advised he had not received on joining Hadleigh Town Council.

At this point Councillor Cook requested that Standing Orders be suspended in order that the meeting could continue past 10pm and all the business on the agenda be dealt with. This was agreed.

72. TO RECEIVE MOTION FROM COUNCILLOR WILSON

Visit Hadleigh domain name ownership

Resolution/Motion

To instruct the Town Clerk to write to the Hadleigh Steering Group requesting that ownership of the Visit Hadleigh domain name be signed over to Hadleigh Town Council.

I am concerned that should the Steering Group which has no official status no longer exist that the domain name could fall into the hands of someone with no affinity to the town.

The Clerk advised Councillor Wilson of the owner of the Visit Hadleigh domain name as found on the internet and Councillor Cook proposed an amendment to the Motion that the Clerk be instructed to write to said owner but it was felt by Councillor Wilson that the information provided was not correct.

It was agreed that the domain name and ownership be clarified for the September Town Council Meeting. The motion was not voted on but may be presented again at the September Town Council Meeting.

73. TOWN MATTERS

There were no town matters.

74. CIRCULARS AND REPORTS

The following were received:-

- a) Hadleigh Community News – August 2017
- b) The Clerk – July 2017
- c) Local Councils Update – July 2018
- d) Babergh District Council – Town & Parish Council Newsletter – July 2017
- e) In Touch – July 2017

75. Confidential Item – In pursuance of Section 2 of the Public Bodies (Admission to Meetings) Act 1960 the Press and the Public shall be excluded for the next item of business on the grounds that it is likely to be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons stated in the resolution and arising from the nature of that business or of the proceedings.

76. **GROUNDS MAINTENANCE CONTRACT**

The recommendation of the report was received and accepted.

77. **FINANCE & PERSONNEL COMMITTEE – PART 2**

The Report of the Meeting of the Committee held on the 3rd August 2017 was received and accepted.

There being no further business the meeting closed at 9.55pm

CONFIRMED

TOWN MAYOR